



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Henry Gardner, Treasurer
Barbara Lee for Congress
1736 Franklin Street #500
Oakland, CA 94612

Identification Number: C00331769

FEB 13 2001

Reference: July Quarterly Report (4/1/00-6/30/00)

Dear Mr. Gardner:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule B of your report, you have itemized disbursements for which you have failed to include the name and address. Please amend your report to include the missing information. (11 CFR §104.3(b)(4))

-Schedule A of your report discloses a contribution(s) which appears to exceed the limits set forth in the Act (copies attached). You should examine all of your contributions to check for additional excessives. The Committee's procedures for processing contributions should also be reviewed.

An individual or a political committee other than a qualified multicandidate committee may not make a contribution to a candidate for federal office in excess of \$1,000 per election. A qualified multicandidate committee and all affiliated committees may not make a contribution(s) to a candidate for federal office in excess of \$5,000 per election. The term "contribution" includes any gift, subscription, loan, advance, or deposit of money or anything of value made by any person for the purpose of influencing any election for federal office. (2 U.S.C. §441a(a) and (f); 11 CFR §110.1(b), (e) and (k))